

Request for replacement of LMCC documents

Instructions

IMPORTANT

- Complete and submit this form by mail to the above address.
- Upon receipt of your form, a fee will be applied to your physiciansapply.ca account.
 - If you do not have a physiciansapply.ca account, email [Services](mailto:Services@mcc.ca) for help to create one.
 - Requests and payments from a third party will not be accepted.
- You must pay this fee through your account before your request can be processed.
- Your request will be cancelled if payment is not received within 10 business days.
- Once the fee is paid, allow a minimum of 10 business day for the processing of your request.
- Once your request is completed, you will be notified through your account.

NOTE: The Medical Council of Canada (MCC) reserves the right to request supplemental documents such as a certified identity document, if needed. Candidates assume all applicable certification costs.

Courier option for delivery of requested documents

- You are strongly encouraged to use a courier service to deliver your requested documents.
- Documents sent by courier can be tracked. This is especially important for time-sensitive requests.
- The MCC is ***not responsible*** for documents sent by ***regular post***.
- The fee schedule for courier service is as follows:

CANADA	PROVINCES	\$45
	TERRITORIES	\$50
U.S.		\$80
INTERNATIONAL		\$180

The courier fee must be included in the payment checklist on the next page.

