

physiciansapply.ca transfers to CaRMS Online

CaRMS applicants can connect directly to their physiciansapply.ca account within CaRMS Online to share their documents and data.

Required steps

1. To share and transfer your documents and data with CaRMS, you must first log into your CaRMS Online account.
 - From there, go to the *Transfers from physiciansapply.ca* section under **MY INFORMATION** and follow the instructions on that page to connect to your physiciansapply.ca account.
2. You will be presented with a customized sharing page with a list of documents and data that are available for sharing with CaRMS.
 - Examination:
 - Listed exams will only include the latest Medical Council of Canada (MCC) and National Assessment Collaboration (NAC) Examination results that are currently in your physiciansapply.ca account
 - You will also be able to share examination applications for which results are not yet available
 - Medical transcript
 - Medical degree
 - Identity validity period
3. Select the documents and data that you wish to transfer to CaRMS. Click on **CONFIRM/SAVE AND RETURN TO CaRMS**. Once there:
 - Your shared examination and Identity validity period data will be immediately transferred to your CaRMS application
 - Your shared documents, if available, will be transferred within one business day
 - Your shared documents, if not available in physiciansapply.ca, will be transferred when ready
4. **Important information on transferred documents:**
 - CaRMS only accepts English or French documents
 - Only the most recent examination document will be added to your account
 - Some examination results documents are not available from physiciansapply.ca. See **Submitting paper copies** below for more details and for instructions.

Making changes to your sharing via physiciansapply.ca

Unsharing your documents or examination results that have already been transferred to CaRMS will have no impact on your CaRMS Online account. However, if you unshare a pending examination application, CaRMS will not receive the documents or data when they do become available.

Submitting paper copies to CaRMS

Note: This applies **ONLY** to candidates whose most recent results documents for a particular examination are not available in **physiciansapply.ca**.

Candidates whose MCC or NAC examination results documents are not available for sharing in their physiciansapply.ca account and who require a copy

- You need to send a message in your physiciansapply.ca account, or send an email to service@mcc.ca
- Include the following in the subject line of your message or email: **“CaRMS application – results documents”**

Special instructions for examination results documents not available electronically		
All 2011 NAC Examination sessions	These results documents are not available in candidates' physiciansapply.ca accounts	You need to send a message in your physiciansapply.ca account, or send an email to service@mcc.ca
MCCEE, MCCQE Part I, MCCQE Part II sessions before fall 2006	These results documents may not be available for sharing in candidates' physiciansapply.ca accounts	Include the following in the subject line of your message or email: “CaRMS application – results documents”

For more information regarding your:

physiciansapply.ca account	contact mcc.ca
MCC or NAC examinations results documents	
CaRMS Online account	contact CaRMS