

## The Medical Council of Canada Research in Clinical Assessment

### - Budget example with justification expectations -

Budget Items	Amount
<b>Personnel</b>	
Research associate	\$10,000
Administrative support	\$5,000
<b>Personnel subtotal:</b>	<b>\$15,000</b>
<b>Honoraria</b>	
Participants	\$3,000
Consultants	\$2,000
<b>Honoraria subtotal:</b>	<b>\$5,000</b>
<b>Travel</b>	
Meetings	\$5,000
Conference	\$5,000
<b>Travel subtotal:</b>	<b>\$10,000</b>
<b>Other</b>	
Activity 1	\$1,500
Activity 2	\$2,500
<b>Administrative subtotal</b>	<b>\$4,000</b>
<b>Indirect costs</b> ( <i>university overhead 10 %</i> )	<b>\$3,400</b>
<b>TOTAL:</b>	<b>\$37,400</b>

### Budget justification

<b>Research associate</b>	This section should specify the tasks to be completed by the person in this position. The hourly wage and number of hours to complete these tasks must be included.
<b>Administrative support</b>	This section should specify the tasks to be completed by the person in this position. The hourly wage and number of hours to complete these tasks must be included.
<b>Participants</b>	The number of participants required for the study must be specified in addition to the honorarium amount per participant.
<b>Consultants</b>	This section should specify the tasks to be completed by a given consultant. The hourly wage and number of hours to complete these tasks must be included.
<b>Meeting</b>	This section should include reasonable costs with any meetings the grant recipient is hosting for the research team. This may include travel, catering, etc.
<b>Conference</b>	This section should include reasonable costs associated for attending up to one conference where the grant recipient is presenting the proposed research. Costs may include such expenses as travel, meals, conference registration, accommodations up to a maximum of \$2,500.
<b>Other</b>	Other reasonable costs may be covered through this funding. They must be outlined in detail. Examples may include transcription of focus group sessions, translation of workshop materials for bilingual participants, etc.
<b>Indirect costs</b>	Indirect costs include administrative or institution overhead that many universities charge. MCC's maximum allowable amount is 12.5%. It must be included at the time of proposal submission. Please check with your respective institutional research offices to clarify whether or not such a charge would apply in your situation.